



REPUBLIKA HRVATSKA
Ministarstvo pravosuđa
PROJEKT POTPORE PRAVOSUDNOM SEKTORU
(JSSP)

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INVITATION FOR BIDS (IFB)

Republic of Croatia

Justice Sector Support Project

IT equipment and packaged software

Loan Number: 7888-HR

IFB Title: Procurement of IT equipment and packaged software

IFB Number: G-10

1. This Invitation for Bids (IFB) follows the General Procurement Notice (GPN) for this project that appeared in UNDB online on *11 May 2010*.
2. The *Republic of Croatia has received a loan* from the *International Bank for Reconstruction and Development* toward the cost of *Justice Sector Support Project*, and it intends to apply part of the proceeds of this *loan* to payments under the agreement(s) resulting from this IFB: *supply of IT equipment and packaged software (G-10)*.
3. The *Project Implementation Unit of the Ministry of Justice* serves as the implementing agency for the project and now invites sealed bids from eligible Bidders for *the supply of IT equipment and packaged software for the municipal courts, including servers, desktop computers and network laser printers*.

The supply and installation period is *12 weeks from contract effectiveness*.

4. Bidding will be conducted using the International Competitive Bidding (ICB) procedures specified in the World Bank's Guidelines: Procurement under IBRD Loans and IDA Credits, edition of *May 2004, revised October 2006 and May 2010*, and is open to all Bidders eligible as defined in these Guidelines, that meet the following minimum qualification criteria:

(i) Experience

During the past five (5) years, the Bidder must have completed two (2) successful contracts involving the supply and installation of Information Systems of similar functional/technical characteristics and of a comparable scale.

(ii) Technical capacity

The Bidder shall furnish documentary evidence to demonstrate that it will have technical capacity to provide the warranty services for offered Information Systems for 3 years. To be

considered responsive to this requirement the Bidder must have **minimum four (4)** fully functional **service centers** spread out over the country (mandatory in **Zagreb** and, for example, in **Osijek, Rijeka and Split**) with certified staff trained for maintenance of the Information Systems offered.

Minimum two (2) persons per service center location (authorized for servicing desktop computers, servers and peripheral equipment offered) shall be permanently employed by the bidder.

The technical and experience qualifications of Subcontractors can count for the provision of the warranty services. If local capacity to provide warranty services is not in place at the time of bidding then the Bidder must include a credible plan for establishing such capacity by the time of Operational Acceptance of the System or any Subsystem.

(iii) Financial viability

- a) The Bidder shall demonstrate average annual turnover during the **last 3 years** of at least **USD 4.000.000 (four million US Dollars)** equivalent.
- b) The Bidder shall be properly established in its country of origin, the Bidder and management staff of the company shall have not been sentenced for commercial crime(s), the Bidders shall have stable financial position and shall have fulfilled its obligations as to payment of taxes and duties in the country of incorporation.

(iv) Manufacturer's experience

The manufacturer of the Information Systems offered shall be certified for compliance with ISO 9001 or equivalent standards for quality management.

5. Interested eligible Bidders may obtain further information from **Project Implementation Unit of the Ministry of Justice** and inspect the bidding documents at the address given below from **09:00 to 16:00 hours on the normal business days**.

6. A complete set of bidding documents in **English** may be purchased by interested Bidders on submission of a written application to the address below and upon payment of a nonrefundable fee of **HRK 730,00 (Croatian Kuna seven hundred thirty)** or **EUR 100,00 (Euro one hundred)**. The method of payment will be wire transfer to the following bank account:

- a) **from within Croatia: account no. 1001005-1863000160; "model" 64; "poziv na broj" 9733-20157;**
- b) **from abroad: Croatian National Bank, Trg Hrvatskih Velikana 3, 10000 Zagreb, Croatia; SWIFT code: NBHRHR2XXXX; user Ministry of Finance; account no: 1863000160; IBAN code HR12 1001 0051 8630 00160**

with an obligatory note: "For Bidding Document no.: JSSP – G-10"

The document will be sent by **courier mail or may be collected by Bidder's representative from PIU office at the address below**. For the convenience of Bidders an unofficial electronic copy of the Bidding Documents in **MS Word format** may also be forwarded by **electronic mail**.

7. Bids must be delivered to the address below at or before **12.00 hours local time on 24 May 2011**. Bids **need** to be secured **by a Bid Security**. The amount of Bid Security required is: **HRK 100.000 (Croatian Kuna one hundred thousand)** or an equivalent in a freely convertible currency. Late bids will be rejected. Bids will be opened in the

presence of Bidders' representatives who choose to attend at the address below *immediately after the deadline for bid submission.*

8. The attention of prospective Bidders is drawn to (i) the fact that they will be required to certify in their bids that all software is either covered by a valid license or was produced by the Bidder and (ii) that violations are considered fraud, which can result in ineligibility to be awarded World Bank-financed contracts.

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