

Request for Expression of Interest

REPUBLIC OF CROATIA Ministry of Justice

JUSTICE SECTOR SUPPORT PROJECT IBRD Loan No. 7888-HR

Consulting Assignment No. CS – 32 (Individual Consultant)

Development of MOJ Institutional Capacity for EU Post-Accession Structural Funds Management

The Republic of Croatia has received a Loan from the International Bank for Reconstruction and Development (IBRD) towards the Justice Sector Support Project (JSSP). The JSSP is intended to be a key vehicle for a multi-year program to modernize the judiciary and prosecutors' offices in the Republic of Croatia. The over-arching goal of the JSSP is to strengthen the efficiency of the judicial sector and support the efforts of the Croatian authorities towards EU integration on the justice and home affairs issues. The JSSP will be implemented by the Ministry of Justice (MOJ) of the Republic of Croatia.

After the accession to the EU, the Ministry of Justice will be able to use structural funds in order to finance eligible projects/interventions. Currently the MoJ is involved in the preparation of Operational programme Administrative Capacity Development which will be financed by European social fund. Having in mind the needs of the Judicial reform, in the next financial perspective 2014 – 2020 the MoJ needs to explore possibilities to become eligible also for European regional and development fund and its corresponding Operational programmes.

The services of **Consultant on Development of the MOJ Institutional Capacity for EU Post-Accession Structural Funds Management** include, but are not limited to, the following:

- a) Assist the MoJ in preparing Operational Programme for Administrative capacity development;
- b) Assist the MoJ in determining and justifying eligibility of the judicial sector needs that have to be financed under the European regional and development fund (such as investments in public infrastructure related to the judiciary)
- b) Assist the MoJ in determining and identifying project pipeline;
- c) Assist the MoJ in preparing project documentation for proposed projects
- d) Assist the MoJ in establishing organizational structure for preparation, management and evaluation of projects funded by Structural Funds
- e) Prepare and deliver training modules on all programming and implementation aspects of Structural Funds Management.

The services shall be initially provided during about 60 working days within a 3-month period and are subject to renewal/extension based on satisfactory performance, business needs and availability of resources. It is expected that the assignment will begin in May 2011.

The Project Implementation Unit (PIU) of the Ministry of Justice (MOJ) now invites eligible consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (*recent Curriculum Vitae (CV)*, description of similar assignments, experience in similar conditions, availability of appropriate skills, at least two references for successful completion of similar assignments, etc.).

In order to apply for the position of **Consultant on Development of the MOJ Institutional Capacity for EU Post-Accession Structural Funds Management** the candidate shall possess the following minimal qualification:

- a) A University degree
- b) At least 3 years of traceable experience in the preparation of EU programming documents in the context of Structural Funds
- c) Proven experience in design and development of institutional structures for Structural Funds
- d) An excellent track record in managing, supervising and coordinating technical aspects of projects, ensuring good client communication; managing administrative and logistical support
- e) Fluency in written and spoken English language, including excellent report-writing in English language. Knowledge of Croatian language would be considered as an advantage
- f) Experience in development of monitoring and evaluation procedures
- g) Experience in development and conducting trainings
- h) Good interpersonal and communication skills, as well as the ability to work in teams
- i) Specific experience in judicial sector will be considered as an advantage
- j) Full computer (MS Office) and office automation literacy;

More details on the assignment can be found in the Terms of Reference posted on www.mprh.hr. (Natječaj)

The consultant will be selected in accordance with the procedures set out in the World Bank's *[Guidelines: Selection and Employment of Consultants by World Bank Borrowers](#)* (May 2004, revised May 2010).

Interested consultants may obtain further information at the address below from *09:00 to 16:00 hours on the regular business days*.

Expressions of interest must be delivered in English language to the address below by **16:00 hours, Zagreb time, on April 4, 2011.**

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